

## Pyramid Consulting Engagement Form

Please complete this form and return it to [history128463@gmail.com](mailto:history128463@gmail.com). Pyramid consulting requires the submission of an official letter of invitation in addition to this form. Any supplemental material that you feel that would be useful to Pyramid Consulting in rendering a decision is also welcome. We request that you return this form along with any supporting material at least four months before the event date.

You may forward all questions and concerns to [history128463@gmail.com](mailto:history128463@gmail.com), or you may call 334-272-4675.

|                                                                                             |                                                                           |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| Event Name                                                                                  |                                                                           |
| Requesting Organization                                                                     |                                                                           |
| Invited By                                                                                  |                                                                           |
| Date requested to speak or consult<br>(There is a minimum two-hour advance consulting fee.) |                                                                           |
| Event Start and End Date                                                                    |                                                                           |
| Event Start Time                                                                            |                                                                           |
| Event End Time                                                                              |                                                                           |
| Event Location (street, city and state)                                                     |                                                                           |
| Event Type (Banquet, Conference, Tour)                                                      |                                                                           |
| Type of Address                                                                             | Keynote      Remarks      Plenary Address<br>(Circle as appropriate)      |
| Speech Topic                                                                                |                                                                           |
| Speech Start Time                                                                           |                                                                           |
| Speech End Time                                                                             |                                                                           |
| Address Length                                                                              |                                                                           |
| Audience Size                                                                               |                                                                           |
| Audience Composition (Educators, Students, Adults)                                          |                                                                           |
| Dignitaries Present                                                                         |                                                                           |
| Media Invited                                                                               | Yes      No (Circle one or both, as appropriate)                          |
| If you answer to above, indicate what kind of media                                         | Broadcast      Print<br>Local, Regional, National (Circle as appropriate) |
| Event's Point of Contact                                                                    | Name:<br>Title:<br>E-mail:<br>Cell Phone:<br>Office Phone:                |
| What is Your Standard Honorarium?                                                           |                                                                           |
| Additional Information                                                                      |                                                                           |